



**OPEN MEETING**

REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL  
GOVERNING DOCUMENTS REVIEW COMMITTEE

Thursday, September 19, 2024 – 1:30 p.m.  
BOARD ROOM/VIRTUAL MEETING  
Laguna Woods Village Community Center 24351 El Toro Road,  
Laguna Woods, CA 92637

MEMBERS PRESENT: Maggie Blackwell – Chair, Nancy Carlson and Anthony Liberatore

MEMBERS ABSENT: None

ADVISORS PRESENT: Juanita Skillman and Dick Rader

ADVISORS ABSENT: None

STAFF PRESENT: Francis Gomez and Ruby Rojas

**1. CALL TO ORDER**

Maggie Blackwell, Chair, called the meeting to order at 1:32 p.m.

**2. APPROVAL OF THE AGENDA**

Chair Blackwell made a motion to amend the agenda to include 'Board of Director's Handbook' as agenda item 8. Director Liberatore seconded the motion.

By unanimous consent, the agenda was approved as amended.

Director Carlson requested agenda items: 7(a) and 7(b) be postponed and removed from the agenda due to the upcoming Director's election.

Due to a lack of second, the motion failed.

**3. APPROVAL OF REPORTS**

Director Carlson made a motion to ammend the report for August 15, 2024 with minor correction. Chair Blackwell seconded the motion.

Without objection, the report for August 15, 2024 was approved as amended.

#### **4. CHAIR'S REMARKS**

Chair Blackwell stressed her intent to present the current Bylaws in a presentable manner documenting the items that have changed by way of state legislation since the last amendment.

#### **5. MEMBER COMMENTS**

None.

#### **ITEMS FOR DISCUSSION**

##### **6. Bylaw Changes**

Chair Blackwell presented the Committee with changes to the Bylaws to consider and review. The Committee discussed the matter.

Without objection, the Committee directed staff to make the changes and work with Legal Counsel on how to present to the membership and request clarification on removal of Board members who don't meet their fiduciary responsibilities.

##### **7. Membership Election & Voting Policy**

Director Carlson elected to table the matter. Director Liberatore seconded the motion.

By unanimous consent, the motion passed.

##### **8. Board of Director's Handbook Changes**

Chair Blackwell presented the Board of Director's Handbook for consideration and review. The Committee discussed the matter.

Without objection the Committee directed staff to forward the recommended changes for consideration and obtain clarification from Legal Counsel regarding absences from Board of Directors.

#### **Concluding Business**

##### **9. Committee Member Comments**

Advisor Rader made a comment regarding an update from legal counsel for the availability of the Board Candidate Application. Ms. Gomez advised the Committee the matter will be addressed at a future meeting.

Advisor Rader made another comment regarding the rules for potential candidates speaking at open Committee meetings. Staff was directed to consult with legal counsel.

##### **10. Future Agenda Items**

- a. Committee Charters

##### **11. Date of Next Meeting**

The next meeting is scheduled for Thursday, October 17, 2024 at 1:30 p.m. in the Board Room.

##### **12. Adjournment**

With no further business, Chair Blackwell adjourned the meeting at 2:39 p.m.

Maggie Blackwell

Maggie Blackwell (Sep 27, 2024 14:16 PDT)

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Maggie Blackwell, Chair  
United Laguna Woods Mutual  
Governing Documents Review Committee